

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

NOTICE OF:

WORK SESSION

**September 20, 2016
7:00 P.M.**

**In the offices of the Authority located at 30 Wyckoff Avenue @ Authority Drive,
Waldwick, New Jersey**

September 16, 2016

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

WORK SESSION AGENDA
SUBJECTS FOR DISCUSSION
September 20, 2016

1. Meeting called to Order.
2. Chairman's remarks in compliance with C.231, PL 1975.
3. Roll Call:

Dennis Bonagura	Kenneth Gabbert
Brian Chewcaskie	Michael Kasparian
John Danubio	Frank Kelaher
John DaPuzzo	Marion Plumley
Christopher DePhillips	
Howard Hurwitz	Robert Genetelli
Todd Sherer	Joseph Garcia, Esq.
Alison Gordon	Keith Henderson, Eng.
4. Chairman's Remarks.
5. COMMITTEES:
 - A. FINANCE COMMITTEE – Kenneth Gabbert, Chair
 1. Resolution determining certain details of not exceeding \$4,000,000 Northwest Bergen County Utilities Authority Utility System Revenue Refunding Bonds, 2016 Series A, and providing for the sale and delivery of such Bonds (Resolution 65-2016)
 2. Approval of vouchers, payroll transfers, payroll tax deposits and pensions and benefits transfers (Resolution 67-2016)
 3. Six Month Financial Review
 4. Monthly Financial Statement
 - B. PERSONNEL COMMITTEE – Christopher DePhillips, Chair
 1. Resolution adopting Personnel Policies and Procedures (Resolution 68-2016)
 2. Regular Employment – Alexander Lerch – Electrical Supervisor (Resolution 69-2016)
 - C. INSURANCE COMMITTEE – Christopher DePhillips, Chair
 - D. OPERATING COMMITTEE – John DaPuzzo, Chair
 1. Operating Committee Report
 - E. STRATEGIC PLAN SUBCOMMITTEE – Michael Kasparian, Chair

- F. BUILDINGS & GROUNDS – Frank Kelaher, Chair

- G. SAFETY AND SECURITY - Frank Kelaher, Chair
 - 1. Resolution of the Northwest Bergen County Utilities Authority’s Management to take action necessary to secure \$150,000 Security Initiative Grant (Resolution 70-2016)

- H. INTELLECTUAL TECHNOLOGY – Dennis Bonagura, Chair

- I. COUNSEL – Joseph Garcia, Esq.
 - 1. Monthly Counsel Report
 - 2. Closed Session – Pending Litigation – Privileged Attorney client privilege regarding contractual dispute (CS-SEPT-2016)

- J. ENGINEER – T&M Associates: Keith Henderson
 - 1. Monthly Engineer Report
 - 2. Award of Contract 271 – Aeration Blower Replacement and Waste Sludge System Upgrade (Resolution 71-2016)
 - 3. Approval of Change Order No. 3 – Contract No. 266 (Resolution 72-2016)

- K. EXECUTIVE DIRECTOR – Howard Hurwitz
 - 1. Award of Contract – Polymer (Resolution 73-2016)
 - 2. Approval of Sewer Extension – 720 McCoy Road, Franklin Lakes (Resolution 74-2016)
 - 3. Resolution authorizing the Northwest Bergen County Utilities Authority to enter into an Agreement to participate in the New Jersey Motor Vehicle Commission’s Limited Online Access Program (Resolution 75-2016)
 - 4. Resolution to approve the Engineer’s Project Report and the Accountant’s Certificate for the Aeration Blower Replacement and Waste Sludge System Upgrade (Resolution 76-2016)
 - 5. 2017 Capital Projects
 - 6. Committed Flow Report
 - 7. Correspondence

- L. SUPERINTENDENT – Robert Genetelli
 - 1. Authorization to enter into Shared Services Agreement with the Borough of Dumont (Resolution 77-2016)
 - 2. NJPDES Permit Conformance Report
 - 3. Update – Safety and IPP Programs
 - 4. Sludge Metal Analysis